

Minutes of the Green Trails Improvement Association Board of Directors Meeting Tuesday, September 11, 2018

Peter Bakas called the meeting to order at 7:30 PM at Trinity Grounds for Hope. Board members present: Peter Bakas, Joe Broda, Pat Coughlin-Schillo, Marg Hough, Les Lavin, Mark Munoz, George O'Hare, Michael Olson, Susan Quasney, Alden Snyder, William Swiderski and John Warrington. Members excused: Bob Klaeren, Chris Lotysz and Michael Monroe. Management: Tom Maschmeier. Paula Gleason was Recording Secretary. A quorum was present.

Open Forum – GTIA resident, Liz Sullivan, was in attendance to introduce herself as a potential candidate for Area D.

Minutes of the Prior Meeting:

Minutes of the August meeting were reviewed. Mark Munoz suggested that the amended July minutes should be re-amended under Maintenance Committee from the phrase “Management has completed a gator inspection tour” to “Management has completed an inspection tour using a Gator”.

Board Motion: Mark Munoz moved to approve the July and August minutes as amended, Michael Olson seconded. Motion was passed by a unanimous voice vote.

Treasurer's Report

William Swiderski reviewed the August Balance Sheet and Income and Expense Statement.

Board Motion: Marg Hough motioned to accept the check register expenditures of \$85,274.30 for September, Michael Olson seconded. Motion was passed by a unanimous voice vote.

Management Report

Telephone log line items were included in the Board packet.

Balanced Environment cleared and removed two trees damaged as a result of storms. As planned, Balanced Environment planted three magnolias just southwest of the Pine Grove.

Balanced Environment completed the soil borings along College Road including nine across from the Fire Station and three across the trail behind lot 35-36 on Aspen Road where Balanced Environment will do two more borings to reduce standing water in the respective areas. These areas will be monitored during the next rainy season to determine overall storm water management effectiveness.

Management and Les Lavin met with Mike Teiber of Balanced Environment to evaluate and identify the designated trees/evergreens for the fall transplant program, which will include 38 conifers and 15 deciduous trees to be transplanted to areas within Green Trails. After discussion, the consensus was that Management will request a meeting with the Village of Lisle as soon as possible to inquire as to whether the Village would be interested in planting some of the GTIA trees on VOL islands within Green Trails.

Commercial Asphalt Group completed 100% of the overlay work and 60% of the sealcoating. The remaining sealcoat work is scheduled for completion by Thursday, September 13th, weather permitting.

Management attended the Finance/Maintenance Committee Budget review meeting August 30th.

Management submitted the updated election article and candidate ballot for reprint in the

September 2018 Pathfinder.

Management will send payment upon Board approval of the September check register for the renewal premium payment due by 9/15/18 for 2018-2019 IHG (AON) Fidelity Bond.

Management completed nine paid assessment letters in August.

Management will send out fifteen welcome packages for sales completed in August.

Management filed eight release-of-lien forms.

Management provided a list of August newcomers. Board Directors are encouraged to call on newcomers in their respective areas.

Finance Committee – Bill Swiderski reported the Finance and Maintenance Committees held their 2019 draft budget review meeting on August 30th. Bill distributed copies of the proposed 2019 budget Bill noted a significant increase has been included for tree trimming and tree maintenance due to the continued aging and environmental factors affecting the GTIA tree population. The Board discussed other specific items and made recommendations for modifications to the draft. The budget draft will be revised, published and then submitted for discussion and finalization at the next Board meeting.

Maintenance Committee - Les Lavin noted that Balanced Environment will utilize a water retention product, at an estimated cost of \$1,500, to help alleviate the browning of the Evergreens along College Road.

The sub-committee on trail lighting finalized a white paper summarizing findings, opinions and recommendations and is available by email for review by any interested Board member. Maintenance Committee recommendations are to continue use of concrete poles due to their long-term longevity and adopt use of LED light fixtures on 30 units in the spring of 2019; additional LED installations would then be incorporated as needed. Overall, it is estimated that GTIA will realize a \$13,000 savings on the ComEd utility bills.

Communication Committee – Marg Hough stated that boxes of retained GTIA paper documents, currently in the custody of Management, will be picked up, moved to a storage unit and organized for digitization. Mark Munoz and John Warrington will scan the approximate 400 GTIA-related documents at the Village of Lisle for inclusion in the GTIA Database.

Parks Committee – Pat Coughlin-Schillo will work with GTIA resident Susan Camasta to explore opportunities for GTIA, Lisle Park District and Village of Lisle to apply for a grant under the Moron Arboretum's Community Tree Program. Bill Swiderski provided a synopsis of the August Park District Board Meeting. George O'Hare will attend the September Park District Board meeting.

Old Business/New Business – None

Board Member Area Reports

Area G – Mark Munoz reported there are several tree stumps that need to be removed.

Area C – Marg Hough reported there are several light poles out and then suggested posting an informative article in the Pathfinder detailing the intended replacement schedule.

Adjournment

Board Motion: There being no further business, Michael Olson motioned to adjourn the meeting, Pat Coughlin-Schillo seconded. The motion was passed by a unanimous voice vote; the meeting was adjourned at 9:00pm.

Respectfully submitted, Paula Gleason, Recording Secretary, Signature on File