

# **Minutes of the Green Trails Improvement Association, Board of Directors Meeting Tuesday, October 9, 2018**

Peter Bakas called the meeting to order at 7:30 PM at Trinity Grounds for Hope. Board members present: Peter Bakas, Joe Broda, Pat Coughlin-Schillo, Marg Hough, Bob Klaeren, Les Lavin, Chris Lotysz, George O'Hare, Michael Olson, Susan Quasney, Alden Snyder and John Warrington. Members excused: Mark Munoz and William Swiderski. Member absent: Michael Monroe. Management: Tom Maschmeier. Paula Gleason was Recording Secretary. A quorum was present.

**Open Forum** – None

## **Minutes of the Prior Meeting:**

Minutes of the September meeting were reviewed.

**Board Motion:** Marg Hough moved to approve the September minutes, Pat Coughlin-Schillo seconded. Motion was passed by a unanimous voice vote.

## **Treasurer's Report**

In William Swiderski's absence, Peter Bakas reviewed the September Balance Sheet and Income and Expense Statement.

**Board Motion:** Bob Klaeren motioned to accept the check register expenditures of \$71,268.16 for October, Alden Snyder seconded. Motion was passed by a unanimous voice vote.

## **Management Report**

Telephone log line items were included in the Board packet.

On behalf of Balanced Environment, Tru-Green completed the Turf Management Program, which included three fertilizer applications of broadleaf, post-emergent crabgrass and post-emergent yellow nut sedge grass control. The last application included broadleaf control and a fall/winter feeding.

Balanced Environment completed root feed and fertilizing of the nursery stock in preparation of the fall transplanting program. Balanced Environment is scheduling the anti-desiccant spraying of evergreens on College Road to protect the evergreens from desiccation

Management and Les Lavin will meet with Mike Teiber of Balanced Environment on October 10<sup>th</sup> to place location stakes and identify specific trees/evergreens for each designated location as part of the fall transplant program, with the primary focus on the College Road corridor. An approximate 53 trees are coming out of the nursery now with an anticipated total of 65 by the end of the season.

Commercial Asphalt Group completed the overlay, trip hazard repairs and the sealcoating program for 2018.

Regarding account#HF1041, Balanced Environment removed oak tree that divides the side yard property or the residence and common area. Owner agreed to split the cost of \$3,960 evenly. Les Lavin reported that he had observed the tree demolition and Balanced Environment did an outstanding job of tree removal and clean-up of the area. Management prepared and sent an invoice to the owner for the appropriate \$1,980 payment.

Management contacted Justin Ross of the Village of Lisle Public Works to discuss the possibility of transplanting evergreens from the GTIA Pine Grove to designated islands within Green Trails. Mr. Ross will review this issue with Village of Lisle officials.

Management submitted the election mailing materials and respective Excel files to Allegra for bulk mailing. Management will keep a running tally of all votes received; the elected candidates will be announced at the November 13<sup>th</sup> Board meeting.

Management completed nine paid assessment letters in September.

Management will send out nine welcome packages for sales completed in September.

Management filed six release-of-lien forms.

Management provided a list of September newcomers. Board Directors are encouraged to call on newcomers in their respective areas.

**Finance Committee** – In Bill Swiderski’s absence, Management distributed copies of the revised proposed 2019 budget. After discussion, it was agreed to add notes to the bottom of the budget regarding percentage changes on three line items as amended.

**Board Motion:** Bob Klaeren motioned to approve the proposed 2019 budget as amended, for publication in The Pathfinder, Michael Olson seconded. Motion was passed by a unanimous voice vote.

**Maintenance Committee** - Les Lavin noted Volt Electric quotes on pole replacement were expensive @\$2,200 per pole. The committee will continue to research alternative vendors.

**Communication Committee** – Marg Hough stated that Mark Munoz and John Warrington scanned the approximate 400 GTIA-related documents at the Village of Lisle for inclusion in the GTIA Database. Chris Lotysz and Joe Broda are continuing with the digitalization project. Board Director Books are being placed in drop box, with Board Director access.

**Parks Committee** – Pat Coughlin-Schillo will update the 2019 Park District Board meeting assignments soon. George O’Hare provided a synopsis of the September Park District Board Meeting. Peter Bakas will attend the October Park District Board meeting.

**Old Business/New Business** – Joe Broda noted that when he was reviewing some of the digitalized documents the “as built” copies are not always matching realistic “as built” records, e.g., on one of them, there is no trail behind Telluride.

## **Board Member Area Reports**

**Area L** – Bob Klaeren reported there are several light pole bulbs out.

**Area F** – Alden Snyder reported the tree with potential pooling of water is leaning towards a residence.

### **Executive Session – Contract Discussion**

**Board Motion:** Michael Olson motioned to move to Executive Session for contract discussion, Bob Klaeren seconded. The motion was passed by a unanimous voice vote at 8:22pm. The Board meeting was reconvened at 8:29pm.

### **Adjournment**

**Board Motion:** There being no further business, Michael Olson motioned to adjourn the meeting, Pat Coughlin-Schillo seconded. The motion was passed by a unanimous voice vote; the meeting was adjourned at 8:30pm.

Respectfully submitted, Paula Gleason, Recording Secretary, Signature on File