

Minutes of the Green Trails Improvement Association, Board of Directors Meeting Tuesday, April 9, 2019

Peter Bakas called the meeting to order at 7:30 PM at Trinity Grounds for Hope. Board members present: Peter Bakas, Joe Broda, Les Lavin, Chris Lotysz, Mark Munoz, Michael Olson, Liz Sullivan, William Swiderski, John Warrington and Beth Zigrossi. Members excused: Pat Coughlin-Schillo, Marg Hough, Bob Klaeren and Alden Snyder. Member absent: George O'Hare. Management: Tom Maschmeier. Paula Gleason was Recording Secretary. A quorum was present.

Open Forum – None

Minutes of the Prior Meeting:

Minutes of the March meeting were reviewed.

Board Motion: William Swiderski moved to approve the March minutes, Mark Munoz seconded. Motion was passed by a unanimous voice vote.

Treasurer's Report

Joe Broda reviewed the March Balance Sheet and Income and Expense Statement.

Board Motion: Michael Olson moved to approve the rollover of the TCF Bank CD maturing at \$115,365.73 on 4/29/19 plus \$125,000 from the Republic Bank CD maturing 5/4/19, for a \$240,000 14-month TCF Bank CD at 2.75%, Chris Lotysz seconded. Motion was passed by a unanimous voice vote.

Board Motion: Joe Broda moved to approve the move of the balance of the Republic Bank CD maturing 5/4/19 to a new Republic CD, for 17 months at 2.52%, Liz Sullivan seconded. Motion was passed by a unanimous voice vote.

Board Motion: William Swiderski motioned to accept the check register expenditures of \$21,314.32 for April, Michael Olson seconded. Motion was passed by a unanimous voice vote.

Management Report

Telephone log line items were included in the Board packet.

Balanced Environment will commence with the spring cleanup, which includes the five signage areas, selected accent areas and other common areas. Management will monitor relative growth to determine the first mowing cycle which is currently anticipated to begin during the last week of April. True Green is scheduled to apply the first of three seasonal applications of a broadleaf, fertilizer and pre-emergent combination once the soil temperature reaches approximately 50 degrees.

Balanced Environment will schedule the spring and fall root feed for the transplanted nursery stock along College Road. Last year's transplants will be evaluated and any which need additional attention or replacement under warranty will be addressed at that time. The patio area will receive the same root feed application for the new trees and shrubs in the park area. Fungicide spraying of the crabapples will continue as last year to prevent Apple Scab.

As part of the integrated pest management program for Austrian and Scotch Pines, insecticide spray for Zimmerman Pine Moth will be applied to trunks and branches in mid-April and sprayed at the same time with the diplodia treatment. All pines and scotches will be evaluated on each occurrence for signs of any additional problems; Balanced Environment will prune as needed. Management will identify those trees in need of removal.

Regarding account#HF1038, trail encroachment on resident's property, the Board suggested that Management continue communications with owner to reach a mutually advantageous solution.

As of 4/4/19, 2019 annual assessments of approximately \$396,065 have been collected for a total of 2,043 paid accounts.

Due to limited activity, the Blue Pay account has been placed on seasonal hold until next year.

In compliance with the "General Not For Profit Corporation Act", Management prepared and filed the Annual Report form with the Secretary of State's office.

Management completed eleven paid assessment letters in March.

Management will send out ten welcome packages for sales completed in March.

Management filed four releases of lien.

Management provided a list of March newcomers. Board Directors are encouraged to call on newcomers in their respective areas.

Finance Committee – Joe Broda inquired if Management had received the audit report. Management reported that the auditor has 50% completed the draft audit and will finish the balance prior to the May Board meeting.in time to meet the May 15th filing date.

Maintenance Committee - Les Lavin reported about a half dozen varieties of stock for the nursery including river birch, red bud and approximately 50 conifer seedlings are on order and will be be picked up by May 31st. Management has been in contact with ComEd as well as with potential suppliers and contractors with regard to the lighting program and expects to have sample fixtures available for Board review by the May Board Meeting.

Communication Committee – In Marg Hough's absence, there was no report.

Parks Committee – In Pat Coughlin-Schillo's absence, Management noted that Pat will distribute Park Inspection sign-up sheets at the next Board meeting. In Alden Snyder's absence, there was no synopsis of the March Park District Board Meeting. Liz Sullivan will attend the April Park District Board meeting.

Old Business/New Business – None

Board Member Area Reports

Area G – Mark Munoz reported piles of damp leaves on the trail near Sun Valley need to be shoveled and swept away.

Adjournment

Board Motion: There being no further business, Michael Olson motioned to adjourn the meeting, Joe Broda seconded. The motion was passed by a unanimous voice vote; the meeting was adjourned at 8:35pm.

Respectfully submitted, Paula Gleason, Recording Secretary, Signature on file