

Minutes of the Green Trails Improvement Association, Board of Directors Meeting Tuesday, June 11, 2019

Peter Bakas called the meeting to order at 7:30 PM at Trinity Grounds for Hope. Board members present: Peter Bakas, Joe Broda, Pat Coughlin-Schillo, Marg Hough, Bob Klaeren, Les Lavin, Mark Munoz, George O'Hare, Michael Olson, Alden Snyder, Liz Sullivan, William Swiderski, John Warrington and Beth Zigrossi. Board member excused: Chris Lotysz. Management: Tom Maschmeier. Paula Gleason was Recording Secretary. A quorum was present.

Open Forum – None

Minutes of the Prior Meeting:

Minutes of the May meeting were reviewed.

Board Motion: William Swiderski moved to approve the May meeting minutes, Alden Snyder seconded. Motion was passed by a unanimous voice vote.

Treasurer's Report

Joe Broda reviewed the May Balance Sheet and Income and Expense Statement.

Board Motion: Michael Olson moved to approve the rollover of \$240,000 of the Hammi Bank CD maturing at \$251,016.37 on 6/19/19 to a 12-month CD @2.5% and move the remaining \$11,000 from the 6/19/19 maturing CD to the Hammi Money Market account @.10% for 20 months, William Swiderski seconded. Motion was passed by a unanimous voice vote

Board Motion: Michael Olson motioned to accept the check register expenditures of \$32,921.44 for June, Bob Klaeren seconded. Motion was passed by a unanimous voice vote. Joe Broda presented a copy of the draft Audit Report for review and discussion.

Management Report

Telephone log line items were included in the Board packet.

Balanced Environment commenced with spring plantings of the five signage areas, patio and accent areas in May. Due to delivery delays, two of the flower annuals will be planted this week. The same areas will then be mulched. Broadleaf application was completed in late April/early May; a second application may be applied in late June/early July depending on turf conditions.

Balanced Environment removed several damaged branches in the common area due to storm damage in May.

Someone has been digging up begonias at the Naperville Road/Surrey Ridge Park GTIA sign. In response to an inquiry about the tulip bulbs, new bulbs are budgeted to be installed again the fall.

Tree ring spraying will be limited to transplants along College Road, in the Pine Grove area and the two Patio berms.

Management will rent a golf cart next week to primarily review trails and maintenance areas.

The golf cart will be used for various tasks over the course of the next four weeks. Mark Munoz and John Warrington offered to accompany Management on the inspections and assist to take video of existing conditions.

Regarding account HF3039, resident continues to trespass on neighbor's property, and place dirt and other materials in the GTIA common area and Village Right of Way.

Management prepared and filed twenty-nine liens with the DuPage County Recorder's Office for 2019 delinquent accounts; notice letters were sent to the respective owners.

Management picked up and delivered the Water Meter to Balanced Environment.

Management completed eleven paid assessment letters in May.

Management will send out fifteen welcome packages for sales completed in May.

Management provided a list of May newcomers. Board Directors are encouraged to call on newcomers in their respective areas.

Finance Committee – Joe Broda scheduled a date of July 2nd at 6:30pm for the Maintenance and Finance Committees.

Maintenance Committee - Les Lavin and Tom Maschmeier displayed samples of three Low Profile lighting fixtures under consideration, for Board members to observe. A fourth design should be available by tomorrow. All samples are within the \$200-250 price range, complete with sensors. A sample of each fixture will be installed within the next week or two. Les will provide the location where these fixtures are installed so Board members may visit and observe them in operation.

Communication Committee – Marg Hough has been working on the digitalization project.

Parks Committee – Pat Coughlin-Schillo collected Park evaluations so that she may schedule a meeting with Aaron Cerutti of the Park District. John Warrington provided a synopsis of the May Park District Board Meeting. Marg Hough will attend the June Park District Board meeting.

Old Business/New Business – Management will follow up with GTIA attorney on requirements for amending the Declaration.

Board Member Area Reports

Area G– Mark Munoz reported garbage cans still on the trail in his area. Mark expressed concerns about landscaping service performance in certain areas.

Area H – Pat Coughlin-Schillo reported a light out behind her residence. Pat also noted a tree is dangerously in the sight line at the northeast corner of Lexington and Green Trails. Consensus was that this tree is in the right of way and Pat should report this to the Village of Lisle Public Works.

Area I – Joe Broda reported an area of pine trees that need attention.

Adjournment

Board Motion: There being no further business, Michael Olson motioned to adjourn the meeting, Bob Klaeren seconded. The motion was passed by a unanimous voice vote; the meeting was adjourned at 9:20pm.

Respectfully submitted, Paula Gleason, Recording Secretary, Signature on File