

# **Minutes of the Green Trails Improvement Association, Board of Directors Meeting Tuesday, February 12, 2013**

Peter Bakas called the meeting to order at 7:30 PM in the LRC at Kennedy Jr. High School. Board members present: Peter Bakas, Lou Beccavin, Tony Dolinar, Vern Goering, Don Helgeson, Bob Klaeren, Les Lavin, Michael Olson, Roger Sassen. Board members excused: Bill Burlein, Pat Coughlin-Schillo, Linda Gilbert, Marg Hough, Christy McGovern, Roxanne Nagel. Management: Julie Maschmeier. Paula Gleason was Recording Secretary. A quorum was present.

**Open Forum:** None

## **Minutes of the Prior Meeting:**

Minutes of the January meeting were reviewed.

**Board Motion:** Lou Beccavin moved to approve the January minutes, Tony Dolinar seconded. The motion was passed by a unanimous voice vote.

## **Treasurer's Report**

Michael Olson reviewed the January Balance Sheet and Income and Expense Statement. It was noted that two partial payments and four payments in full were applied to 2012 past due accounts. Regarding 2 Cole Taylor CD's; \$100,251 matured on 2/11 and \$85,500 will mature on 2/23. Funds for the principal balance of the \$85,500 CD were withdrawn from the Lisle Bank Wall Street Operating account and added to the \$100,251 roll-over CD at .55% for 12 months at Cole Taylor. Upon maturity of the CD on 2/23 at Cole Taylor, those funds will be returned to the Lisle Bank Wall Street Operating account.

**Board Motion:** Bob Klaeren motioned to accept the revised check register expenditures of \$10,244.16 for February, Don Helgeson seconded. Motion was passed by unanimous voice vote.

## **Management Report**

Telephone log line items were reviewed.

As requested, Management again followed up with DuPont to find out the status of when GTIA would receive the reimbursement check for damaged trees. DuPont could only verify that proper documentation had been received, the claim is still under review and no timeframe submitted as to issuance of a check.

Management sent out 208 past due notices on 2/1/13 which also included 29 repeat past due accounts, 19 non-resident owners and 160 resident owners.

Management noted that Jim Arnold is preparing a bio information format that he will disseminate to Board members to use for the website.

GTIA Auditor was on-site today with Management and will prepare a draft report to present at the next Board meeting.

Management provided a list of January newcomers. Board Directors are encouraged to call on newcomers in their respective areas.

**Finance Committee** – Michael Olson noted they would research rates for the CDs coming due on 3/13/13 and 3/23/13.

**Maintenance Committee** – Les Lavin expressed concern for the “browning” of approximately five trees along College Road. Les also requested Management obtain the Kane County catalog of available seedlings this season.

**Communications Committee** – In Marg Hough’s absence, Roger Sassen reported that the GTIA Sign Committee will meet again next Tuesday, 2/19.

**Parks Committee** – In Pat Coughlin-Schillo’s absence, Les Lavin discussed the recent Park District Evaluation Summary Report from Aaron Cerutti. Les noted that the Park District had removed 52 trees and only replaced 19, from College Road Park and he will discuss that and other issues over the past several years with Aaron. Les recommended that the Board accept the Park District’s proposal to plant any trees donated from the GTIA Nursery. Details regarding how many trees to donate and where they should be planted will need to be established. Don Helgeson is unable to attend the February Park District Board meeting; however, Tony Dolinar will attend in his place.

**Nominating Committee** – No Report

**Old Business/New Business** – None

**Board Member Area Reports** - None

#### **Executive Session**

**Board Motion:** Bob Klaeren motioned to adjourn to Executive Session, Don Helgeson seconded. The motion was passed by unanimous voice vote at 8:00 p.m.

**Board Motion:** Bob Klaeren motioned to adjourn from Executive Session, Michael Olson seconded. The motion was passed by unanimous voice vote at 8:05 p.m.

#### **Adjournment**

**Board Motion:** There being no further business, Don Helgeson motioned to adjourn the meeting, Vern Goering seconded. The motion was passed by unanimous voice vote; the meeting was adjourned at 8:06 p.m.

Respectfully Submitted, Paula Gleason, Recording Secretary, Signature on File