

# **Minutes of the Green Trails Improvement Association, Board of Directors Meeting Tuesday, October 8, 2013**

Peter Bakas called the meeting to order at 7:35 PM at Kennedy Jr. High. Board members present: Peter Bakas, Lou Beccavin, Bill Burlein, Tony Dolinar, Vern Goering, Marg Houg, Bob Klaeren, Les Lavin, Roxanne Nagel, Christy McGovern, Michael Olson. Board members excused: Pat Coughlin-Schillo, Linda Gilbert, Roger Sassen. Board member absent: Don Helgeson. Management: Julie Maschmeier. Paula Gleason was Recording Secretary. A quorum was present.

**Open Forum:** None

## **Minutes of the Prior Meeting:**

Minutes of the September meeting were reviewed.

**Board Motion:** Bob Klaeren moved to approve the September minutes, Roxanne Nagel seconded. The motion was passed by a unanimous voice vote.

## **Treasurer's Report**

Michael Olson reviewed the September Balance Sheet and Income and Expense Statement.

**Board Motion:** Lou Beccavin motioned to accept the revised check register expenditures of \$101,739.56 for October, Tony Dolinar seconded. Motion was passed by a unanimous voice vote.

## **Management Report**

Telephone log line items were reviewed.

Management reported 12 islands throughout the GTIA property were cleaned up. Management is coordinating clean-up with Piper & Sons during the month of October for the accent areas, as well as areas along College Road. Piper is currently working on tree removal and trimming. Some of the tree branches will be mulched and put around the trees on College.

Illini Suburban Asphalt completed the concrete and overlay work scheduled for 2013. The twelve trip hazards will be completed this month.

Management distributed copies of several mockups for Board review of the new GTIA logo for stationary letterhead for stationary.

A check has been received from DuPont.

Management has been reviewing information as provided by the Sign Committee, and has requested further information, specifically material recommendations/specifications, to assist them in preparing bid documents. The sign committee will meet again to collect information and clarify their recommendations then submit to Management prior to Management going out to bid.

Management provided a list of September newcomers. Board Directors are encouraged to call on newcomers in their respective areas.

**Finance Committee** – Michael Olson distributed copies of the revised 2014 budget for review. Prior to publication in the Pathfinder, the proposed management contract will be reviewed and several line items will be amended: Website from \$2,300 to \$3,000 and sign replacement from \$40,000 to \$45,000. Michael shared current CD interest rates at a number of area banks.

**Board Motion:** Bill Burlein moved to approve depositing the legal settlement funds in a six-month CD at .2% at Lisle Savings Bank, Bob Klaeren seconded. The motion was passed by a unanimous voice vote.

**Maintenance Committee** – Les Lavin confirmed that he, Management and Betty Long met with a representative from Schwarz Nursery, who will continue to offer GTIA a discounted rate for transplanting and watering 46 trees tagged for transplanting in October. It is anticipated that 15 of these trees will be offered to the Park District for transplant into parks within Green Trails. All transplanting will be undertaken in late October. A proposal has been received from Piper in the amount of \$780 for additional clean up of the islands which includes taking down the several damaged trees in Woodglenn Village and Tall Oaks. Mulch from these trees will be used on the islands where appropriate. Management was requested to send a letter to the Village of Lisle requesting a meeting, including Les Lavin, to discuss the reluctance of the Village to support island maintenance activities. Management also was asked to send a letter to DuPont that GTIA would prefer to manage efforts to trim and/or remove damaged trees in the area under contention. DuPont will be requested to provide compensation directly to GTIA rather than to award a contract to a third party for this scope.

**Communications Committee** – Marg Hough stated she reviewed the Ossler Consulting Group \$1,500 proposal to update the website; but requested input from Board members over the next two months as to what items they would like incorporated into the website revision. In the interim, Marg is coordinating logo changes for the website and the newsletter, and writing an article about the history of the development of the GTIA website. Marg will query Jim Arnold about the form that was to be created for Board bios.

**Parks Committee** – In Pat Coughlin-Schillo's absence, Marg Hough distributed copies of proposed cell tower locations that will be presented by AT&T at the next Park District Board meeting. Peter Bakas will attend the October 17 Park District Board meeting.

**Nominating Committee** – Peter Bakas noted the annual notice and ballots were sent to residents.

**Old Business/New Business** – None

**Board Member Area Reports** – None

### **Adjournment**

**Board Motion:** There being no further business, Marg Hough motioned to adjourn the meeting, Bob Klaeren seconded. The motion was passed by a unanimous voice vote; the meeting was adjourned at 9:15 p.m.

Respectfully submitted, Paula Gleason, Recording Secretary, Signature on File