

Minutes of the Green Trails Improvement Association, Board of Directors Meeting Tuesday, December 10, 2013

Peter Bakas called the meeting to order at 7:35 PM at Kennedy Jr. High. Board members present: Peter Bakas, Lou Beccavin, Pat Coughlin-Schillo, Tony Dolinar, Vern Goering, Les Lavin, Betty Long, Michael Olson, Roger Sassen, William Swiderski. Board members excused: Linda Gilbert, Marg Hough, Bob Klaeren, Christy McGovern, Roxanne Nagel. Board member absent: Lou Beccavin. Management: Tom Maschmeier. Paula Gleason was Recording Secretary. A quorum was present.

Open Forum: None

Election of Officers

Directors re-elected to their areas were welcomed back: Les Lavin , Area E; Bob Klaeren, Area L; Peter Bakas, Area N; and appointed director, Linda Gilbert, Area M. Congratulations were again extended to new Directors: Bill Swiderski, Area A and Betty Long, Area B. Welcome back extended to Michael Olson, appointed to Area O by email vote of the Board after the November Board meeting

Board Motion: Roger Sassen motioned to nominate Bob Klaeren as Board Secretary, Michael Olson seconded; Betty Long motioned to nominate Michael Olson as Board Treasurer, Pat Coughlin-Schillo seconded; Michael Olson motioned to nominate Les Lavin as Vice President, Peter Bakas seconded; Les Lavin motioned to nominate Peter Bakas as Board President, Pat Coughlin-Schillo seconded; all motions were passed by a unanimous voice vote.

Minutes of the Prior Meeting:

Minutes of the November meeting were reviewed. It was requested to amend wording under President's Report on State of Green Trails, Maintenance Overview, 4th paragraph, next to last sentence: add to the phrase, "we donated 14 of the 48 trees to the Park District", *which the Park district paid to transplant*. Additional amendment requested was in the same paragraph, last sentence, correct the phrase, "certified arborist for the Village of Lisle", to: *certified Arborist for the Lisle Park District*.

Board Motion: Betty Long moved to approve the November minutes as amended, Vern Goering seconded. The motion was passed by a unanimous voice vote.

Treasurer's Report

Michael Olson reviewed the November Balance Sheet and Income and Expense Statement.

Board Motion: Tony Dolinar motioned to accept the check register expenditures of \$15,502.18 for December, Roger Sassen seconded. Motion was passed by a unanimous voice vote.

Management Report

Telephone log line items were reviewed.

Management received the Village of Lisle annual reimbursement for right-of-way area cuttings.

Management submitted an invoice to the Park District for the reimbursement cost of transplanting 18 evergreens in the Green Trails Parks by Schwarz Nursery.

Illini Suburban Asphalt successfully completed the remaining trip hazards and concrete repairs.

Management and Bill Ossler are implementing the BluePay system to the GTIA website to allow residents the option to pay their annual assessment online; completion is scheduled for year-end.

Annual assessment invoices were mailed out November 29th; \$75,000 has been received to date.

As previously reported, Management sent a letter to DuPont requesting payment for the option of GTIA to remove the damaged trees as outlined in their agreement; to date there has been no response; however, as of 12/2/13 it was confirmed that GTIA's request is in their system.

Management commented that in late December, pruning will commence along the trails and accent areas in hopes of alleviating any interference issues before spring.

Management provided a list of November newcomers. Board Directors are encouraged to call on newcomers in their respective areas.

Finance Committee – Michael Olson reported on interest rates obtained after he requested Management to research viable money market and/or CD rates.

Board Motion: Vern Goering motioned to approve moving \$150,000 from Lisle Savings Bank checking account to a nine-month .2% interest CD at First Community Bank, Michael Olson seconded. The motion was passed by a unanimous voice vote.

Maintenance Committee – Les Lavin thanked Peter Bakas, Tony Dolinar, Julie and Tom Maschmeier for assistance with holiday decoration of the GTIA accent sign areas on November 29th. Les affirmed that while the Maintenance Committee and Management are continuing in their efforts to administer existing long-term maintenance contracts, a review of the overall performance of the work scope will be conducted with consideration as to any needed improvement in the contractor services going forward. It was also mentioned that the Maintenance Committee will make recommendations with regard to upgrade of the electrical components for sign lighting and auxiliary connections for consideration as part of the specification for the new signs.

Communications Committee – In Marg Hough's absence, the consensus of the Board was very favorable with respect to appearance of the new GTIA logo as displayed on the newsletter and letterhead. Vern Goering noted that the webmaster, Jim Arnold is recuperating from his recent automobile accident. Management indicated that in the interim, Bill Ossler will maintain the GTIA website.

Parks Committee – Pat Coughlin-Schillo distributed an assignment calendar for directors to sign up to attend 2014 Park District Board meetings. Roger Sassen gave a synopsis of the November Park District Board meeting, specifically noting that the proposed cell tower as presented by AT&T was not voted on and does not appear as if it will be moving forward. Vern Goering will attend the December Park District Board meeting.

Nominating Committee – None

Sign Committee – In Roxanne Nagel's absence, Management noted that several committee members scheduled a visit with Grate Signs, one of the proposed vendors, to further research size specifications. The Committee is expected to submit the complete package of their recommendations and observations to Management as soon as possible, but before the next Board meeting.

Old Business/New Business – Vern Goering discussed the additional cost of liability insurance to cover a proposed College Square Tenants Association and GTIA social event in May 2014. Board member consensus was for Vern (with Management assistance) to develop a synopsis of the proposed event, prior to the January 2014 Board meeting, with specific descriptions of planned events, area to be used, insurance coverage, bank account authorization and any legal review for the Board to consider at their next meeting..

Board Member Area Reports – None

Adjournment

Board Motion: .There being no further business, William Swiderski motioned to adjourn the meeting, Vern Goering seconded. The motion was passed by a unanimous voice vote; the meeting was adjourned at 8:48 p.m.

Respectfully submitted, Paula Gleason, Recording Secretary, Signature on File