

Minutes of the Green Trails Improvement Association, Board of Directors Meeting Tuesday, April 8, 2014

Peter Bakas called the meeting to order at 7:30 PM at Kennedy Junior High. Board members present: Peter Bakas, Lou Beccavin, Pat Coughlin-Schillo, Tony Dolinar, Linda Gilbert, Vern Goering, Marg Hough, Les Lavin, Betty Long, Christy McGovern, Michael Olson, Roger Sassen, William Swiderski. Excused: Bob Klaeren, Roxanne Nagel. Management: Julie Maschmeier. Recording Secretary: Paula Gleason. A quorum was present.

Open Forum: None

Minutes of the Prior Meeting:

The minutes of the March meeting were reviewed.

Board Motion: Marg Hough moved to approve the March minutes, Tony Dolinar seconded. The motion was passed by a unanimous voice vote.

Treasurer's Report

Michael Olson reviewed the March Balance Sheet and Income and Expense Statement.

Board Motion: Marg Hough motioned to accept the check register expenditures of \$8,764.79 for April, Lou Beccavin seconded. Motion was passed by a unanimous voice vote.

Management Report

Telephone log line items were reviewed.

Peter Bakas read a letter to the Board from a GTIA resident who expressed concern over undisclosed individuals using the pathways via the broken fence along the Abby. There also have been three recent calls and suggestions from residents complaining about the same problem. A resident's suggestion to install a video camera would be cost-prohibitive. Another suggestion to install No Trespassing signs had been implemented in the past, but with no effective results. Extensive discussion took place regarding this issue. The Board's main concern was that despite numerous previous and costly attempts to prohibit passage through the area at issue, the individual or individuals intent on keeping the passage open remain undeterred. The advisability of spending additional funds was questioned. The Board, with some hesitation, agreed to repair the fence again and install landscaping in an effort to deter interference from trespassers.

Management sent out 3 assessment letters and 2 Re-Fi letters in March.

Management will send out 6 welcome packages for sales completed in March.

Management noted that the West Suburban Bank CD would mature on 4/17/14. Discussion ensued on available interest rates and options available as researched by Management..

Board Motion: Vern Goering motioned to rollover the existing West Suburban Bank \$225,000 CD to a West Suburban Bank Money Market at .45%, Michael Olson seconded. Motion was passed by a unanimous voice vote

On March 14, Robert Ripp reviewed GTIA files and financials for the 2013 audit; there will be a full report by the next Board meeting.

In response to Vern Goering's request for a print-out of GTIA residents, there was discussion of the legality issues involved. Board President, Peter Bakas, agreed to create a Policy Statement, for

Board review, to cover limited distribution of this corporate asset. The Board also requested that an official release/waiver be included and signed by any Board member prior to receiving the requested information as part of the new policy statement.

Ten property liens will be released this month.

2014 annual assessments received for month of March were \$8,460. Going forward, 2014 and future payments will be received via online BluePay or the current Post Office Box.

On March 20, a request for proposal with specifications and renderings was sent to three qualified vendors to bid on replacement signage. Bid responses will be discussed under the Maintenance Committee..

Management provided a list of March newcomers. Board members are encouraged to call on newcomers in their respective areas.

Finance Committee – No Report

Maintenance Committee – Three signage proposals were received by Management and reviewed during the Board meeting. All bids were within budget and extensive discussion regarding pricing as well as other evaluation considerations took place.

Board Motion: Tony Dolinar motioned to accept the Parvin Klause proposal for demolition of the existing signs, design, engineering, supply and installation of (4) single-faced and (1) double-faced sign, and warranty of electrical components all in accordance with the bid package as provided by Management; Management was instructed to request an additional discount from Parvin Klause prior to award of the contract; Lou Beccavin seconded. The motion was passed by a hand vote of ten affirmative and three negative..

Once the contract is awarded, Management will work with the successful bidder to secure permitting for the new signage. Preliminary work has been initiated to ensure that easements associated with the scope of the work are in hand prior to beginning work. Management has received verbal approval from both Green Trails Apartments and the Village of Lisle for easements; Oaks is reviewing with their members, and the outlook is optimistic.

Les Lavin noted that work would be scheduled approximately six weeks from the time that permits are issued. In the interim, Volt Electric has been contacted to schedule the GTIA portion of upgrading all electrical systems in the designated areas.

In association with the sign replacement program,. The landscaping in the relevant areas will be upgraded. Management is working with landscapers to solicit ideas for these areas and expects to have a proposal for Board review within the next 2 months. Two boxwoods in the double-sided sign area at Naperville Road will be removed, as well as several bushes at the St. Mary Margaret sign location.

Les noted that the third week in April will be designated for the annual nursery planting project. It was noted that a larger than usual number of the existing nursery stock was damaged over the winter. Management will send out a notice for volunteers prior to the scheduled planting date.

Communications Committee – No Report

Parks Committee – Pat Coughlin-Schillo distributed a sign-up sheet for Board members to select their preferred parks for evaluation. Pat will email Park Evaluation forms to be completed and

returned to her by the next Board meeting. Management will send out a reminder notice to Board members mid-month to execute their evaluation forms. Tony Dolinar gave a synopsis of the March Lisle Park District Board meeting; Lou Beccavin will attend the April meeting.

Old Business/New Business - Betty Long queried if the current landscape contractor had started with spring clean-up; Management noted that he has started. Betty also noted a pine on the east side of Naperville Road, near the traffic light, was browning severely.

Member Area Reports – Area M, Linda Gilbert reported a tree in her area had been struck by lightning and a large limb was hanging down onto the trail.

Adjournment

Board Motion: .There being no further business, Marg Hough motioned to adjourn the meeting, Michael Olson seconded. The motion was passed by a unanimous voice vote; the meeting was adjourned at 9:00 p.m.

Respectfully submitted, Paula Gleason, Recording Secretary, Signature on File