

Minutes of the Green Trails Improvement Association, Board of Directors Meeting Tuesday, September 9, 2014

President, Peter Bakas called the meeting to order at 7:30 PM at Kennedy Jr. High. Board members present: Lou Beccavin, Pat Coughlin-Schillo, Tony Dolinar, Vern Goering, Bob Klaeren, Les Lavin, Betty Long, Christy McGovern, Michael Olson, Roger Sassen, William Swiderski. Excused: Linda Gilbert, Marg Hough. Management: Julie Maschmeier. Recording Secretary: Paula Gleason. A quorum was present.

Open Forum: A GTIA resident and Lisle Park District representative were in attendance to discuss a proposed DuPage County bike path extension that would run through portions of Lisle and connect to .7 mile of Green Trails paths along College Avenue. A compilation of bike trail facts along with a copy of the DuPage County Regional Bikeway Map were distributed. The proposal is at an early stage with many questions to be answered about its feasibility. The Board indicated that it would need more information but would start some discussions around the proposal.

Minutes of the Prior Meeting:

The minutes of the August meeting were reviewed.

Board Motion: Bob Klaeren moved to approve the August minutes, Lou Beccavin seconded. The motion was passed by a unanimous voice vote.

Treasurer's Report

Michael Olson had requested Management to research interest rates as three GTIA CDs will expire in September.

Board Motion: Bob Klaeren moved to approve rolling over the First Community Bank \$150,000 CD for 12 months at .25% interest, and to rollover the principal amounts of the two TCF Bank CDs for 19 months at 1% interest, with the accrued interest from those two CDs to be deposited in the Lisle Savings Bank checking account, Pat Coughlin-Schillo seconded. The motion was passed by a unanimous voice vote.

Michael Olson reviewed the August Balance Sheet and Income and Expense Statement. Betty Long requested clarification of a line item for Valley Crest Landscape Maintenance.

Board Motion: William Swiderski motioned to accept the check register expenditures of \$52,108.71 for September, Bob Klaeren seconded. Motion was passed by a unanimous voice vote.

Management Report

Telephone log line items were reviewed.

Management sent out seven assessment letters in August.

Management will send out 10 welcome packages for sales completed in August.

Assessment income received in August was \$510.00; there was no assessment income from prior years.

Designs for the remaining accent areas were submitted to the Maintenance Committee for review on September 3rd.

Management also submitted a new sample of material for the sign to the Maintenance Committee for their review and approval on September 3rd.

The pine grove and 370 tree rings have been treated.

Partial sealcoating (approximately 40%) was completed in August, with additional sealcoating and overlay being rescheduled due to the heavy amount of rainfall.

Management received the contractor's revised bid to remove 28 ash borer infested trees, plus the additional trees that have been identified. Work is scheduled to be completed in late October. They are also working with an arborist to determine an appropriate course of action for the distressed Austrian pine trees along College Road.

Management noted that the Blue Pay six-month seasonal contract was submitted and approved. The consensus of the Board was to lower the per payment fee for each online transaction from \$7.50 to \$5.00.

Management brought up the issue of resident sump pump violations and the damage to the paths from such violations. The Village of Lisle is in the process of forming a task force and the Board indicated that it would participate in that process which would also include the Lisle Park District.

Management provided a summary of current contractors, contract amount and services provided.

Management reported they had just received information that ComEd will be in several Green Trails areas from 10/15 to 11/5 boring for cable installation.

Management provided a list of August newcomers. Board members are encouraged to call on newcomers in their respective areas.

Finance Committee – Michael Olson noted that a proposed 2015 budget is in process and will be reviewed at the next Board meeting.

Maintenance Committee – Les Lavin reported on items discussed at the September 3rd Maintenance Committee meeting. Management has received several residents' requests for approval of fence installation on private property; the Committee advised Management to refer these requests to the Village of Lisle. The Committee instructed Management to ask the resident to remove a "Community Library" that was not installed in private property as agreed but had instead been installed on GTIA common area. The Committee approved the new signage sample of stone facing and that is now on its way to be manufactured. The Committee discussed the Gazebo and recommended the creation of a sub-committee to study alternatives about maintenance, repair or replacement. Betty Long asked Board members to send photos or pictures of Gazebo alternatives to her attention. In the interim, Maintenance will continue to keep the surrounding area presentable, take down infected trees and extend the grassy area.

Tree maintenance is becoming more expensive and complex and Management will work with the arborist to establish causes of tree deterioration and treatment; including further use of deciduous trees. Management is doing a general pruning program at a cost of \$1950/day. There are 12 trees in the nursery available to replace removed trees; 4 are swamp white oak to be transplanted in the spring but the 8 conifers will be transplanted this fall. As noted by Management, trail maintenance has been delayed due to inclement weather.

The non-signage accent area plans were reviewed. Per sub-committee recommendations, the contractor is attempting to establish an overall “branding” for Green Trails in the accent areas. Maintenance Committee recommendations for 2015 will be incorporated into the budget proposal to be presented at the next Board meeting.

A Standard Operating Procedure for contracting was detailed and discussed. The Board adjusted one of the items to expand Maintenance Committee involvement in the process.

Communications Committee - In Marg Hough’s absence, Paula Gleason reported there have been no committee meetings since the last report. Bill Swiderski requested Management prepare a list of names of entities that receive a copy of the Pathfinder, beyond GTIA residents.

Parks Committee – Pat Coughlin-Schillo reported she had a productive meeting with Aaron Cerutti and Scott Hamilton; she will provide written copies of her report to Board members this week. Peter Bakas will attend the September Park District Board meeting.

Nominating Committee – Peter Bakas reported no new names have been received.

Old Business/New Business - None

Area Reports – None

Executive Session - None

Adjournment

Board Motion: There being no further business, Michael Olson motioned to adjourn the meeting, Bob Klaeren seconded. The motion was passed by a unanimous voice vote; the meeting was adjourned at 9:30 p.m.

Respectfully submitted, Paula Gleason, Recording Secretary, Signature on File