

# **Minutes of the Green Trails Improvement Association, Board of Directors Meeting Tuesday, April 14, 2015**

President Peter Bakas called the meeting to order at 7:30 PM at Kennedy Jr. High. Board members present: Peter Bakas, Lou Beccavin, Pat Coughlin-Schillo, Tony Dolinar, Les Lavin, Betty Long, Mark Munoz, Michael Olson, Roger Sassen, William Swiderski. Board members excused: Linda Gilbert, Marg Hough, Bob Klaeren. Management: Julie Maschmeier. Paula Gleason was Recording Secretary. A quorum was present.

**Open Forum:** A GTIA resident submitted an additional signature list of area residents in favor of the proposed Benedictine Connector hook-up for a short stretch to the Green Trails' path system. The Board asked that the resident inquire of the governmental bodies involved if they would require to be added as additional insured to GTIA's insurance. A Heritage 5 resident was in attendance for informational purposes only.

## **Minutes of the Prior Meeting:**

Minutes of the March meeting were reviewed. In the Maintenance Committee paragraph, it was requested that the phrase Blue Spruce Fir be replaced with the correct tree variety, Concolor.

**Board Motion:** Tony Dolinar moved to approve the March minutes as corrected, William Swiderski seconded. The motion was passed by a unanimous voice vote.

## **Treasurer's Report**

Michael Olson reviewed the March Balance Sheet and Income and Expense Statement.

**Board Motion:** Lou Beccavin motioned to accept the check register expenditures of \$19,970.08 for April, William Swiderski seconded. Motion was passed by a unanimous voice vote.

## **Management Report**

Telephone log line items were included in the Board packet.

Management distributed a color copy of the Balanced Environment design selections for annuals to be planted at eight locations. Options for watering were also discussed.

Management noted that all winter pruning has been completed. Les Lavin noted that he had taken photos of the pruned areas and all pruning looks good.

Balanced Environment is scheduled to remove the dead Scotch pine in the Promenades.

Maintenance Committee will notify Management which remaining rocks in the accent areas are to be saved for use elsewhere within Green Trails.

Management distributed Park Evaluation forms to be completed by respective Board members and returned prior to May 12<sup>th</sup> to Pat Coughlin-Schillo and Management.

Management also distributed recently created Area Inspection forms and requested Board members fill in appropriate observations as they are out making their park evaluations. These area reports will help Management to identify problems with trails, trees, turf, encroachments, etc.

Seedlings will be picked up on April 22<sup>nd</sup>. Board volunteers were solicited to assist with planting the seedlings in the GTIA nursery on Saturday, April 25<sup>th</sup>, at 9:00AM. Volunteers were also encouraged to bring rakes and shovels to clean up cluttered areas in and around the nursery.

Management is scheduled to conduct area inspections using a golf cart with two days focusing on trees and two days, focusing on trails.

Management will send a letter of actions that will be taken under the Violations of the Rules and Regulations policy, to the property owner who has refused to remove a compost bin from the common area.

Management reported on the status under the Violations of the Rules and Regulations policy of the library box in the common area.

Christie McGovern, Board member, Area F, submitted her resignation on 4/9/15 as she will be moving out of Green Trails, but staying in Lisle. The Board thanked Christie for all of her time and efforts.

It was suggested that current Board members continue to seek out potential Board members to fill the two Board openings.

2015 annual assessments of \$7,010 have been received in March.

Management completed seven assessment letters and one refi in March.

Management will send out three welcome packages for sales completed in March.

GTIA auditor, Robert Ripp, is scheduled to visit with Management on April 17 to conduct the 2015 annual audit.

Management provided a list of March newcomers. Board Directors are encouraged to call on newcomers in their respective areas.

**Finance Committee** – Michael Olson noted that the Finance Committee will meet once the audit is completed.

**Maintenance Committee** – Les Lavin noted that the Maintenance Committee had reviewed the Balanced Environment proposal obtained by Management for an erosion correction project in the amount of \$3,276, which included installation of a french drain. The area in question is partially on property occupied by two separate GTIA residents and partially on GTIA common area. The committee would like Management to go back to Balanced Environment and request a less expensive resolution. Cost sharing with the affected residents was also discussed.

Les reported another issue of a very large-diameter dead tree behind a Miller Lane residence. Again, the tree is half on GTIA common area and half on residential property, but the tree was not planted by either GTIA or the current resident. Tree removal would require use of a crane, at an estimated total cost of \$4,200. The Maintenance Committee suggests that Management request alternative bids and subsequently ask the resident involved to participate in cost sharing with GTIA for the tree removal cost.

Les reinforced the need for competitive bids on the erosion problems and the Maintenance Committee will continue to monitor these costs as they are submitted.

Les and Betty Long recently removed fifteen dead saplings from the nursery.

Harry Heier of Schwartz Nursery offered to relocate several Swamp White Oak trees at \$80 each to an area behind the South sign. Betty Long will provide those lot numbers to Management, as JULIE will need to be notified ahead of time.

Les noted that Management has received residential complaints of some 1” to 2” drop off areas near prior trail restoration. These areas will be investigated and remedial actions determined as part of the area inspections referenced above.

Les communicated recent reports of potential health hazards as a result of the use of Round-Up. The Maintenance Committee is committed to continue to research and monitor these reports, as well as any health issues that may be related to the use of certain fertilizers. Roger Sassen interjected that there is currently a trend to outlaw the use of coal tar with asphalt projects.

Betty Long is looking for volunteers to help pick up and bundle the debris accumulated from pruning along College Road.

**Communication Committee** – In Marg Hough’s absence, Bill Swiderski disseminated copies of the GTIA informational pamphlet that is included in the welcome packet sent to new residents. The booklet has not been updated since 2006 and needs to be revised with the new Green Trails logo, census count, removal of references to Hidden Lakes and addition of current photographs. The consensus of the Board was that the Communications Committee make the revisions.

**Parks Committee** –Pat Coughlin-Schillo emphasized the importance of the Park Evaluation forms and requested Board members do their respective evaluations in a timely manner and submit the completed forms to her, with a copy to Management prior to May 12<sup>th</sup>. Pat also suggested that when Board members fill out their evaluation forms for Management, they look for and document dumping and encroachments. Lou Beccavin gave a synopsis of the March Park District Board meeting; Mark Munoz will attend the April Park District Board meeting.

**Old Business/New Business** - None

### **Board Member Area Reports**

Area A – Bill Swiderski queried why about an 18foot length of cable is extended from the path at College Road around to a residence.

Area D – Tony Dolinar reported debris from a tree that was cut down about 5 months ago, is still piled up, about 30 yards from Park District light pole 407.

### **Executive Session**

**Board Motion:** Les Lavin motioned to adjourn to Executive Session, Michael Olson seconded. The motion was passed by unanimous voice vote at 8:43 p.m.

**Board Motion:** Michael Olson motioned to adjourn from Executive Session, Pat Coughlin-Schillo seconded. The motion was passed by unanimous voice vote at 9:04p.m.

### **Adjournment**

**Board Motion:** .There being no further business, Roger Sassen motioned to adjourn the meeting, Michael Olson seconded. The motion was passed by a unanimous voice vote; the meeting was adjourned at 9:05p.m.

Respectfully submitted, Paula Gleason, Recording Secretary, Signature on File