

Minutes of the Green Trails Improvement Association, Board of Directors Meeting Tuesday, December 8, 2015

Peter Bakas called the meeting to order at 7:30 PM at Kennedy Jr. High School. Board members present: Peter Bakas, Linda Gilbert, Marg Hough, Bob Klaeren, Les Lavin, Betty Long, Chris Lotysz, Michael Olson, Alden Snyder, William Swiderski. Board members excused: Pat Coughlin-Schillo, Tony Dolinar and Mark Munoz. Management: Julie and Tom Maschmeier. Paula Gleason was Recording Secretary. A quorum was present.

Election of Officers

Congratulations were again extended to re-elected directors Alden Snyder Area F and Mark Munoz Area G and to new Directors Susan Quasney, Area I and Mike Monroe, Area J.

Board Motion: Betty Long motioned to appoint Chris Lotysz to Area K, William Swiderski seconded; Bob Klaeren motioned to appoint Linda Gilbert to Area M, Marg Hough seconded; William Swiderski motioned to appoint Michael Olson to Area O, Linda Gilbert seconded; all motions were passed by a unanimous voice vote.

Welcome back extended to Chris Lotysz Area K, Linda Gilbert Area M and Michael Olson, Area O.

Board Motion: Bob Klaeren motioned to nominate Michael Olson as Board Treasurer, Linda Gilbert seconded; Marg Hough motioned to nominate Les Lavin as Vice President, Betty Long seconded; Les Lavin motioned to nominate Peter Bakas as Board President, Bob Klaeren seconded; Bob Klaeren motioned to nominate William Swiderski as Board Secretary, Linda Gilbert seconded; all motions were passed by a unanimous voice vote.

Open Forum – A Green Trails resident was in attendance to submit a copy of his proposed letter to the DuPage County Forest Preserve Board relative to their extension of the Benedictine Connector, and, to request that the GTIA Board submit a similar letter.

Board Motion: Bob Klaeren motioned to direct Management to send a letter to the DuPage County Forest Preserve Board stating that GTIA is amenable to allowing the Forest Preserve to construct approximately 20 feet of path, as previously outlined by the Bicycle Pedestrian Committee of Lisle, to be part of the DuPage County Bike Trail; and to contact GTIA to engage in discussions, William Swiderski seconded. The motion was passed by a unanimous voice vote.

Minutes of the Prior Meeting:

Minutes of the November meeting were reviewed.

Board Motion: Bob Klaeren moved to approve the November minutes, Alden Snyder seconded. Motion was passed by a unanimous voice vote

Treasurer's Report

Michael Olson reviewed the November Balance Sheet and Income and Expense Statement.

Board Motion: William Swiderski motioned to accept the check register expenditures of \$45,519.66 for December, Marg Hough seconded. Motion was passed by a unanimous voice vote.

Management Report

Telephone log line items were included in the Board packet.

Balanced Environment will complete the fall tree removal program by mid-December. A total of 53 trees were removed and several large willow trees were pruned. Stump grinding and seed blanket restoration is 75% complete and will be completed shortly, weather permitting.

Final mowing was performed just prior to Thanksgiving and the fall clean-up program is complete.

Three large branches were cut and removed from the common area and trails due to the winter snowstorm. One of those trees, just south of the Fire Station, had extensive damage and had to be fully removed.

The GTIA holiday decorations were installed prior to the Thanksgiving weekend at the designated signage locations.

Management forwarded a GTIA resident's email to Marilyn Sucoe of the Village of Lisle for review. VOL has recognized this area as having a storm water management issue and has been in contact with the GTIA resident.

In reference to the GTIA resident's request to remove a corkscrew willow from their backyard, as it straddles the resident property and GTIA common area; the tree has been removed and the resident has been billed for their share of the total cost of \$1,100.

In response to Management's second letter of notice with an expiration date of compliance to a non-resident address as notice of Rules & Regulations violation for installation of a PVC sump pump going into our storm water system without permission from GTIA or VOL, ownership has changed per a recent notification letter from another Management company. Management will continue to follow up accordingly.

Approximately 2,075 2016 annual assessment invoices were mailed to Green Trails residents in November.

Management completed eight paid assessment letters in November.

Management will send out nine welcome packages for sales completed in November.

Management provided a list of November newcomers. Board Directors are encouraged to call on newcomers in their respective areas.

Finance Committee – Michael Olson noted there will be a January meeting of the Finance Committee.

Maintenance Committee Les Lavin commented that he had performed minor maintenance and touch-up on the gazebo.

Communication Committee – Marg Hough distributed copies of the committees assignment sheet and requested all Board members to sign up for the five committees, in order of preference, so that assignments of three committees per director could be allocated fairly and as close to each member's preference as possible.

Parks Committee – In Pat Coughlin-Schillo's absence, Betty Long provided a synopsis of the November Park District Board meeting. Tony Dolinar may attend the December Park District Board meeting.

Nominating Committee – None

Old Business/New Business –Betty Long distributed copies to Board members of an October 15, 1990 License Agreement for Road Improvements and Traffic Signal between the Village of Lisle, GTIA and DuPage County, and requested that members insert the document under Tab 14 of their Board of Directors Book.

Peter Bakas discussed the need for a Communications Policy. The consensus of the Board was to ask Bill Swiderski to review and/or amend the current Communications Policy draft to include revised policies. Bill agreed to create a proposed revised Communications Policy.

Board Member Area Reports - None

Executive Session

Board Motion: Marg Hough motioned to adjourn to Executive Session, Bob Klaeren seconded. The motion was passed by unanimous voice vote at 8:27 p.m.

Board Motion: Betty Long motioned to adjourn from Executive Session, Michael Olson seconded. The motion was passed by unanimous voice vote at 8:42 p.m.

Adjournment

Board Motion: There being no further business, Michael Olson motioned to adjourn the meeting, Bob Klaeren seconded. The motion was passed by a unanimous voice vote; the meeting was adjourned at 8:45 p.m.

Respectfully submitted, Paula Gleason, Recording Secretary, Signature on File