

Minutes of the Green Trails Improvement Association, Board of Directors Meeting Tuesday, June 14, 2016

Peter Bakas called the meeting to order at 7:30 PM at Trinity Grounds for Hope Meeting Room. Board members present: Peter Bakas, Tony Dolinar, Linda Gilbert, Marg Hough, Les Lavin, Betty Long, Michael Monroe, Mark Munoz, Michael Olson, Susan Quasney, Alden Snyder and William Swiderski. Board member excused: Pat Coughlin-Schillo, Bob Klaeren, Chris Lotysz. Management: Tom Maschmeier. Paula Gleason was Recording Secretary. A quorum was present.

Open Forum – None

Minutes of the Prior Meeting:

Minutes of the May meeting were reviewed.

Board Motion: William Swiderski motioned to approve the May minutes, Michael Monroe seconded. Motion was passed by a unanimous voice vote.

Treasurer's Report

Michael Olson reviewed the May Balance Sheet and Income and Expense Statement. Michael also

noted the balance sheet needs to be corrected since the two line items identifying two TCF Bank CDs should be amended to reflect that these were converted into a money market account at TCF. The West Suburban Bank money market account was closed and those monies deposited into the Hammi Bank money market account. Some of the money market funds will be moved to Lisle Savings Bank to be used for operating expenses.

Board Motion: Marg Hough motioned to accept the check register expenditures of \$27,880.11 for June, Mark Munoz seconded. Motion was passed by a unanimous voice vote.

Management Report

Telephone log line items were included in the Board packet.

Balanced Environment completed the spring plantings of the five signage locations and accent areas. The broadleaf and second fertilization was completed in May and the same areas will be mulched the week of June 13. Mark Munoz inquired if the broadleaf spaying was in all common areas, not just on the main roads, and the reply was affirmative.

Balanced Environment initiated the spring tree removal program, which consists of approximately 30 trees along College Rd., Golfview Dr., Green Trails and other miscellaneous areas. All work including stump grinding and seed blankets will be completed in June. Management has created a new list of 9 trees to be removed in late July. Betty Long requested Management provide a copy of this list of trees to the Board.

It has been noted that some residents' trees are growing so as to obscure trail lights and it was suggested that an article addressing this issue be published in the Pathfinder.

Management distributed copies of Balanced Environment's revised proposal for the erosion/drainage problems on Carriage Hill Road behind WGL207 and WGL206.

Board Motion: Michael Monroe motioned to approve the Balanced Environment amended proposal, option one, as submitted in the amount of \$3,915.00, for installation of a 12" French Drain, William Swiderski seconded. Motion was passed by a unanimous voice vote.

ComEd completed the repair work where the SR3045 trail section behind the home is sinking due to ComEd running new lines under the trail last fall.

VOL Public Works completed their limited portion of pruning bushes at the entryway into Tyrnbury; Balanced Environment is scheduled to complete the work when they add mulch to the area the week of June 13.

Management requested a Balanced Environment proposal to remove stones piled up around a tree near Ridgewood Road, in the common area adjacent to WGL184. Balanced Environment submitted a proposal in the amount of \$150 to remove stones, weed and trim tree; work is scheduled for June 13.

Several residents near Breckenridge Park are experiencing flooding, ponding water and continuous water running along the trail. Peter Bakas, Les Lavin, Mark Munoz and Management visited the site on May 17 to inspect the drainage issue. However, as this issue solely involves private properties and Park District property, GTIA has no jurisdiction.

Management has received residents' complaints regarding a drainage issue behind HF1023 in Timber Park where water is pooling on the rail in a low depression section. Management has been in discussion with residents with regard to causes and solutions and will continue to pursue the same and keep the Board informed with regard to progress.

May 2016 annual assessments of \$1,380 were received.

Management completed eight paid assessment letters in May.

Management will send out nine welcome packages for sales completed in May.

Management filed four Release and Cancellation of Lien forms.

Management filed 39 liens on June 1st, which also included the \$100 lien collection fee as approved by the GTIA Board of Directors on April 12, 2016.

Management provided a list of May newcomers. Board Directors are encouraged to call on newcomers in their respective areas.

Finance Committee – Michael Olson will wait to hear budget requests from the Maintenance Committee once the trail inspection has been completed and then will establish a meeting date in July.

Maintenance Committee - Les Lavin reported that accent area plantings look good but noted that additional flagstones are needed at the North sign area, South sign area and Abbeywood and Naper locations. Balanced Environment confirmed all conifers are being sprayed along College Road consistent with the contract. Of the 17 trees from Morton Arboretum, seven were planted in final recommended locations while the other 10 were planted in the nursery. Betty Long drew up

a map and submitted to Management showing where the trees were planted in order to capture the information for the GTIA historical database.

Les noted that the Public Works Storm Water Management sent a letter regarding dumping which has been observed in the Procopius Creek drainage easement which traverses the GTIA common area. GTIA will clean up the area as a safety measure but has requested Management to send a generic letter to all homes in the adjacent area regarding the problem detailing how it causes flooding and is costly to maintain.

Les will continue to maintain the Gazebo to the extent possible for the balance of this season, however, the general condition of the structure needs to be discussed during the next budget development process. Balanced Environment will be asked to submit a proposal for a stamped concrete seating area in preparation for the budget discussions.

Communication Committee – Marg Hough stated that the Communications Committee will meet again to review the Pathfinder, the website and document retention.

Parks Committee – In Pat Coughlin-Schillo's absence, she sent notice that she will schedule a meeting with Aaron Cerutti soon to discuss completed Park District Evaluation Forms. Bill Swiderski gave a synopsis of the May Park District Board meeting, and noted that Marg Hough was elected Park District Board Vice President. Tony Dolinar will attend the June Park District Board meeting.

Old Business/New Business - None

Board Member Area Reports

Area G – Mark Munoz commented that the grass cutting in his area has improved and is good.

Area I – Susan Quasney has observed serious cracking at the bottom of some light poles and suggested all poles should be checked for this issue. Les Lavin and Management will survey all of the poles during the trail inspection to determine the extent of this issue.

Area J – Michael Monroe suggested warning flags or cross walks stripes be added where trails traverse the roads as distracted drivers are speeding at Valley Forge and into the park by Kennedy.

Adjournment

Board Motion: There being no further business, Michael Olson motioned to adjourn the meeting, William Swiderski seconded. The motion was passed by a unanimous voice vote; the meeting was adjourned at 8:45 p.m.

Respectfully submitted, Paula Gleason, Recording Secretary, Signature on File