

# **Minutes of the Green Trails Improvement Association, Board of Directors Meeting Tuesday, October 11, 2016**

Peter Bakas called the meeting to order at 7:30 PM at Kennedy Junior High School. Board Members present: Peter Bakas, Tony Dolinar, Bob Klaeren, Les Lavin, Chris Lotysz, Michael Monroe, Mark Munoz, Michael Olson, Susan Quasney, Alden Snyder, Bill Swiderski. Board Members excused: Pat Coughlin-Schillo, Linda Gilbert, Margaret Hough, Betty Long. Management: Tom Maschmeier. Paula Gleason was recording secretary. A quorum was present.

**Open Forum** – None

## **Minutes of the Prior Meeting:**

Minutes of the September meeting were reviewed.

**Board Motion:** Bill Swiderski motioned to approve the September minutes, Michael Olson seconded. Motion was passed by a unanimous voice vote.

## **Treasurer's Report**

Michael Olson reviewed the September Balance Sheet and Income and Expense Statement.

**Board Motion:** Bob Klaeren motioned to accept the check register expenditures of \$124,941.72 for October, Bill Swiderski seconded. Motion was passed by a unanimous voice vote.

## **Management Report**

Telephone log line items were included in the Board packet.

Murphy Paving and Sealcoating completed in September the paving program which included overlay work, sealcoating, crack sealing and 11 trip hazards. Management will continue to evaluate trail section L-2 located behind Hickory Drive to determine the longevity and performance of the Eco-friendly pavement sealer, Master Seal applied to this section of trail.

Balanced Environment has scheduled the fall tree removal program to begin this week, weather permitting; the list includes 41 trees of varying species. Stump grinding and seed blanket restoration will follow. There are 7 trees and areas that will be pruned and cleaned up in conjunction with the signage/accent area fall restoration. The fall maintenance program to clean up signage beds and build up footing areas using similar flagstones should be completed by early November. Five to seven trees might be removed during the winter, but associated restoration activities will be delayed until spring.

Schwarz Nursery will transplant 8 evergreens from the Pine Grove in selected locations along College Road and Green Trails Drive during this week. Some of the pines on College Road have been observed to brown quickly and die. Balanced Environment has been requested to advise Management as to possible causes.

Approximately 175 tree rings were treated with Round Up on College Road and West Abbeywood Drive. The Round Up program is complete for this season.

Les Lavin and management met on site with Marilyn Sucoe of the Village of Lisle and resident to review the resident's request regarding the common area north of Account #HF5060 property. The Village of Lisle is in consultation with Balanced Environment regarding installation of a drainage system feeding into the storm sewer to address the problem. Design and cost analysis is ongoing.

Management reported an easement agreement has been recorded with the DuPage County Recorder's Office concerning the path and a fence, which has been installed in the rear of Account #CWD070.

A "For Sale" sign was placed in the common area near Account #HF5006. The realtor was informed of the encroachment and the sign was removed in a timely manner.

Account#HF5011 requested repairs to a breach in the fence bordering Four Lakes. Management requested a quote for estimated repairs but concerns have been raised as to the practicality of continuing to repair this fence. This item will be discussed further at the next meeting.

Management completed five paid assessment letters and one refinance letter in September.

Management will send out two welcome packages for sales completed in September.

Management prepared the election notice letter and respective candidate ballot which were sent out to GTIA residents on 9/26/16. Management will oversee the vote tabulation accordingly and announce the results at the November GTIA Board meeting. Due to multiple mailing errors during this process, Management has determined to switch the mailing house vendor to AADS.

Management released four liens.

Management provided a list of September newcomers. Board Directors are encouraged to call on newcomers in their respective areas.

**Finance Committee** - Michael Olson had no new report other than to remind the Board that the proposed 2017 GTIA budget, as presented in the October Pathfinder, would need to be formally approved during the November Board meeting.

**Maintenance Committee** - Les Lavin reported that there is ongoing common area clean-up of plantings installed by residents over the years and some new residents are helping with this activity. At present, encroachments are being addressed individually as Management is made aware of the same, however, a broader approach is being considered by Maintenance. The previously identified 8 trees were moved from the Pine Grove and planted along College Road. There are 6 large deciduous trees in the nursery that should be ready to be moved in the spring.

Les met with DuPage County GIS personnel to discuss possibilities for directly importing Green Trails data from County maps into the GTIA database as well as means to develop critical map overlays to serve specific GTIA needs. The feedback from GIS personnel was quite positive and County personnel seemed willing to help with the project. GTIA anticipates being able to establish an interactive database to serve a multitude of needs for Management and the Board. Susan Quasney and Chris Lotysz will be looking into specific software and other costs associated with this project. Susan noted there is a viewing license per PC and asked if this would work on hand-held equipment. Les replied in the affirmative and will be looking into specific equipment recommendations over the winter.

**Communication Committee** – In Marg Hough's absence there was no report.

**Parks Committee** – In Pat Coughlin-Schillo’s absence there was no report. Peter Bakas attended the September Park District Board meeting and noted there were no items discussed relevant to Green Trails. Alden Snyder will attend the October Park District Board meeting.

**Old Business/New Business - None**

**Board Member Area Reports - None**

**Adjournment**

**Board Motion:** There being no further business, motioned to adjourn the meeting, Michael Monroe seconded. The motion was passed by a unanimous voice vote; the meeting was adjourned at 8:04 p.m.

Respectfully submitted,  
Paula Gleason, Recording Secretary  
Signature on File