

Minutes of the Green Trails Improvement Association, Board of Directors Meeting Tuesday, February 14, 2017

Peter Bakas called the meeting to order at 7:30 PM at Kennedy Jr. High School. Board members present: Peter Bakas, Tony Dolinar, Linda Gilbert, Marg Hough, Les Lavin, Michael Monroe, Michael Olson, Susan Quasney, Alden Snyder and William Swiderski. Board members excused: Pat Coughlin-Schillo, Bob Klaeren, Chris Lotysz, Mark Munoz and John Warrington. Management: Julie and Tom Maschmeier. Paula Gleason was Recording Secretary. A quorum was present.

Open Forum –Two Surrey Ridge residents were in attendance to observe the Board proceeding. GTIA resident and Bicycle Pedestrian Committee of Lisle member, Rob Bollendorf, was in attendance with an updated outline link to the DuPage County Bike Trail. Rob suggested that GTIA send a letter to the DuPage Forest Preserve, with a copy to Dan Garvey at the Lisle Park District, indicating what could be acceptable to the GTIA Board.

Minutes of the Prior Meeting:

Minutes of the January meeting were reviewed.

Board Motion: Michael Monroe moved to approve the January minutes, Marg Hough seconded. Motion was passed by a unanimous voice vote

Treasurer's Report

William Swiderski reviewed the January Balance Sheet and Income and Expense Statement. Bill noted that action was needed to renew the First Community Financial Bank CD of \$235,752.07, with a maturity date of 2/13/17.

Board Motion: Marg Hough moved to approve the renewal of the First Community Financial Bank CD of \$235,752.07, for 17 months at 1.2%, Michael Olson seconded. Motion was passed by a unanimous voice vote.

Board Motion: Alden Snyder motioned to accept the check register expenditures of \$9,688.99 for February, Michael Monroe seconded. Motion was passed by a unanimous voice vote.

Management Report

Telephone log line items were included in the Board packet.

Balanced Environment completed pruning of two Oak trees and one Elm tree; and removed three Pine trees on College Road, which were tagged by Management. Due to high winds, there has been an unusual amount of debris in the common areas, including branches and twigs, so Balanced Environment conducted a general clean-up along College Road, Abbeywood, Golfview and Green Trails Road.

In reference to Acct #HF5024 resident's sump pump discharge hose extending into the common area with water flowing onto the trails and freezing, Management sent a letter notifying them of the ice hazard and encroachment into the common area. The sump pump hose has been relocated and the trail is dry.

In reference to Acct#BLM001, a resident's sump pump discharge is flowing directly onto the street by side yard and creating a dangerous ice hazard along the street and at the crosswalk

intersection which is a designated school bus stop. Management sent a letter notifying the resident of the slip hazard and requested remediation. The sump pump discharge has been relocated and the street/cross walk is ice free.

In regard to Acct#SR2019 there is standing water in the yard after heavy rain as the storm drain in the yard is not working properly. An original notice was received from Marilyn Sucoe, Village of Lisle, informing the resident it was a GTIA issue. GTIA replied that it would like to help but that storm management is a Village of Lisle issue. The Village of Lisle after further consideration has agreed to clear and repair the storm system.

Management received a floodplain remapping update for St.Procopius Creek and Mill Bridge from Marilyn Sucoe, indicating the consultant modeling will be finished shortly and subsequently submitted to DuPage County and FEMA no later than the end of February.

To date, 2017 annual assessments of approximately \$375,000 from over 1,920 units have been collected, which is about \$4,500 above the same period last year.

Management prepared and mailed 214 letters on 2/1/17 to respective residents as notification of their account past due status and subsequent administrative late fee. This mailing compares to 225 notices in 2016, 220 notices in 2015 and 216 notices in 2014.

Management prepared and mailed "1096" and "1099" tax forms prior to the January 31st deadline.

Management attended the Maintenance Committee meeting on Wednesday, 2/1/17.

Management completed six paid assessment letters in January.

Management will send out nine welcome packages for sales completed in January.

Management filed two Release and Cancellation of Lien forms.

Management provided a list of January newcomers. Board Directors are encouraged to call on newcomers in their respective areas.

Finance Committee – No report

Maintenance Committee Les Lavin noted that the Maintenance Committee met recently and discussed storm water management issues in detail as there have been at least eight major issues in the last eighteen months. The committee also focused on the tree removal and replacement program. Les commented again that it will be necessary to decide where Schwarz Nursery should plant about seven or eight deciduous trees from the nursery during the spring. Maintenance, Management and Balanced Environment suggest replacing the shrubbery on College Road with alternative plantings that would mimic our accent areas. This process began with a panoramic edited-photo proposal of the entire area sometime within the next month. New plantings should be low maintenance and prettier than existing tired-looking shrubs. Additionally, it will be necessary to replace the remaining Scotch pines as they die off. Balanced Environment submitted a proposal for Gazebo demolition/renovation including site elements and textures.

Board Motion: Michael Monroe moved to accept and approve the Balanced Environment proposal in the amount of \$5,000 for the first phase of removal and prep of the Gazebo, Michael Olson seconded. Motion was passed by a unanimous voice vote.

Management will bring samples to the next Board meeting of suggested stone pavers to be installed in the next phase of the remaining Gazebo area renovation. Susan Quasney discussed and showed a sample of a fairly new Flexipave product that is a porous, aggregate proposed trail

replacement product made from recycled tires and aggregate; using crushed stone as a base. The suggestion was made to purchase a small supply of the product and contact the known installer in Plainfield to install in a designated trail area and test its endurance through the winter. Maintenance Committee and Management would identify some possible test areas during trail inspections. This material is more costly at an estimated cost of \$8.00 per square foot, but returns savings as it does not require the continuing maintenance of seal coat and crack fill.

Communication Committee – No Report

Parks Committee – In Pat Coughlin-Schillo's absence there was no report. GTIA resident and Board member Marg Hough is retiring from the Lisle Park District Board. GTIA resident and Board member Michael Olson is running for one of the open seats on the Lisle Park District Board, was in attendance and gave a synopsis of the January Park District Board meeting. Susan Quasney will attend the February Park District Board meeting.

Old Business/New Business – None

Board Member Area Reports - Area A, Bill Swiderski reported the sensor is not working on light pole #421 as it stays on during the daytime.

Adjournment

Board Motion: There being no further business, Michael Olson motioned to adjourn the meeting, Michael Monroe seconded. The motion was passed by a unanimous voice vote; the meeting was adjourned at 8:45 pm.

Respectfully submitted, Paula Gleason, Recording Secretary, Signature on File