

Minutes of the Green Trails Improvement Association, Board of Directors Meeting Tuesday, August 8, 2017

In Peter Bakas absence, Les Lavin called the meeting to order at 7:30 PM at Trinity Grounds for Hope. Board members present: Pat Coughlin-Schillo, Tony Dolinar, Marg Hough, Les Lavin, Chris Lotysz, Tom Maslanka, Michael Monroe, Mark Munoz, Susan Quasney, Alden Snyder, William Swiderski and John Warrington. Board members excused: Peter Bakas, Bob Klaeren, Michael Olson. Management: Julie and Tom Maschmeier. In Paula Gleason's excused absence, Susan Quasney was Recording Secretary. A quorum was present.

Open Forum –Newly appointed Lisle Village Manager, Eric Ertmoed, introduced himself to the Board of Directors.

Minutes of the Prior Meeting:

Minutes of the July meeting were reviewed.

Board Motion: Michael Monroe moved to approve the July minutes, Alden Snyder seconded. Motion was passed by a unanimous voice vote.

Treasurer's Report

William Swiderski reviewed the July Balance Sheet and Income and Expense Statement.

Board Motion: Mark Munoz motioned to accept the check register expenditures of \$27,149.08 for August, Pat Coughlin-Schillo seconded. Motion was passed by a unanimous voice vote.

Management Report

Telephone log line items were included in the Board packet.

Balanced Environment removed nine large branches in common areas due to storm damage. Trees continue to be added to the fall tree removal list.

Balanced Environment removed and replaced some new plantings which had died after the Patio construction, at no cost to GTIA.

Management has the rented golf cart and is working with Balanced Environment on a tree inventory along College Road; paying particular attention to the pine trees, Additional maintenance evaluations will be conducted next week, to include identifying any special projects required or areas that require heavy pruning. In response to an inquiry on how trees are tagged for removal, Les Lavin stated that they are tagged just prior to removal; however, Maintenance does keep a log of what has been inspected. Management has trees removed in batches in order to receive more efficient pricing; however, if there is a safety concern, those trees are handled separately and immediately. Les Lavin suggested that the nursery be considered for replacements when appropriate. Management noted that Balanced Environment can determine which specific trees would be appropriate for replacement in any given location. Marg Hough suggested that the area on the east side of College Road, north of the Green Trails sign, should be cleaned up. Management noted that they are aware of this issue and are working with Balanced Environment for resolution of the same.

Management completed Round Up tree ring spraying along Golfview Road, Green Trails Drive, Abbeywood and several islands.

Volt Electric repaired seven lights in July.

Management renewed the Nationwide Insurance Policy through August 2, 2018. The total premium due by 9/15/17 on the 2017-2018 IHG (AON) Fidelity Bond is \$1,187, which is a \$29 increase from last year's premium.

Board Motion: Michael Monroe moved to approve the Fidelity Bond as presented in the amount of \$1,187, William Swiderski seconded. Motion was passed by a unanimous voice vote.

As previously reported, due to a substantial 30% increase in paving costs for sealcoating from Murphy Paving, Management went out to bid to several other companies. A quote from Commercial Asphalt Group has been received and Management recommends approving this company for the 2017 Trail Maintenance Program, at a cost savings of approximately 30% from last year and the Board concurred after having received confirmation from Management that they had checked and been satisfied with work performed by Commercial Asphalt Group for other organizations.

Management completed twelve paid assessment letters in July.

Management will send out four welcome packages for sales completed in July.

Management provided a list of July newcomers. Board Directors are encouraged to call on newcomers in their respective areas.

Finance Committee – Bill Swiderski stated that this committee will meet with the Maintenance Committee in about a week to develop next year's budget estimates.

Maintenance Committee - Les Lavin noted that there is nothing new to report other than to acknowledge that budget preparation is awaiting the results of the inspections being performed by Management and Balanced Environment.

Communication Committee – Marg Hough reported that the Communications Committee met on July 12th. Changes to the way the Pathfinder was distributed were discussed, including sending it by email, allowing residents to opt in or out of receiving it, the potential for any cost savings, and whether the Pathfinder is being read by residents. It was decided that the newsletter would continue to be distributed as per the current manner at this time. There was also a discussion of whether GTIA should have a social media presence. William Swiderski volunteered to draft a GTIA policy for social media and to initially manage GTIA's network with assistance from Management. There was discussion concerning a request for a summary of the minutes of the July 12th meeting to be included with the Board minutes. Les Lavin also instructed the Communications Committee to develop a draft Communications Policy regarding online communication to be presented for general Board discussion at the September meeting.

Parks Committee – Mike Monroe gave a synopsis of the July Park District Board meeting. Chris Lotysz will attend the August Park District Board meeting.

Old Business/New Business –

Management inquired if the Board would like them to research the cost to GTIA to move Board meetings from Kennedy Junior High during the school year to Trinity, as a better venue for meeting accommodations. The cost is generally higher at Trinity, but Management is optimistic to negotiate a lower rate. The consensus of the Board was to agree with Management that the

Trinity location is better suited for the Board meetings and to move forward with their research.

Board Member Area Reports – None

Adjournment

Board Motion: There being no further business, Michael Monroe motioned to adjourn the meeting, Marc Munoz seconded. The motion was passed by a unanimous voice vote; the meeting was adjourned at 8:25 pm.

Respectfully submitted,
Paula Gleason, Recording Secretary and
Susan Quasney, Secretary