

Minutes of the Green Trails Improvement Association, Board of Directors Meeting Tuesday, September 12, 2017

Peter Bakas called the meeting to order at 7:30 pm at Trinity Grounds for Hope. Board members present: Bill Swiderski, Chris Lotysz, Marg Hough, Tony Dolinar, Les Lavin, Michael Olson, Mark Munoz, Pat Coughlin-Schillo, Susan Quasney, John Warrington and Tom Maslanka. Board members excused: Alden Snyder, Bob Klaeren and Michael Monroe. Management: Tom Maschmeier. In Paula Gleason's excused absence, Susan Quasney was Secretary. A quorum was present.

Open Forum –None

Minutes of the Prior Meeting:

Minutes of the August meeting were reviewed.

Board Motion: Mark Munoz moved to approve the August minutes, Pat Coughlin-Schillo seconded. Motion was passed by a voice vote with two abstentions.

Treasurer's Report

William Swiderski reviewed the August Balance Sheet and Income and Expense Statement.

Board Motion: Michael Olson motioned to accept the check register expenditures of \$31,692.12 for September, Tony Dolinar seconded. Motion was passed by a unanimous voice vote.

Management Report

Telephone log line items were included in the Board packet.

Management and Balanced Environment (BE) completed the tree inventory and maintenance evaluations. Findings were presented to the Maintenance and Finance committees' joint meeting on 8/24/17. The tree inventory is being developed for a master plan, for the purposes of diversifying the types of trees within Green Trails.

Balanced Environment provided three turf applications against broadleaf, crabgrass and yellow nut sedge.

Balanced Environment is scheduled to start brush clearing, tree trimming and removal of debris in approximately 105 locations.

Approximately sixty trees have been identified for removal in late September.

Management renewed the Insurance Community Association Fidelity Bond Policy through September 15, 2018.

Management renewed its license for "Licensed Community Association Manager" through August 31, 2019.

Management applied for the permit application through the Village for paving/sealcoating by Commercial Asphalt Group mid-August, and is waiting for Village approval. All locations for repair have been marked with paint.

Management completed thirteen paid assessment letters in August.

Management will send out nineteen welcome packages for sales completed in August.

Management filed three releases of liens.

Management provided a list of August newcomers. Board Directors are encouraged to call on newcomers in their respective areas.

Finance Committee – Bill Swiderski stated there was nothing new to report.

Maintenance Committee - Les Lavin reported on the joint Maintenance/Finance committee meeting and discussed projects planned for 2018. A budget meeting will be held on Tuesday 9/19/17 and the draft budget will be discussed at the October Board meeting. There was a discussion regarding an unauthorized excavation across a section of the GTIA common area. Management is looking into the matter further for possible action.

Communication Committee – Marg Hough shared with the Board some research on the use of social media and provided handouts regarding issues to be considered. There was a discussion of how a Facebook page for GTIA would be structured, with the Board consensus being that it be a 1-way, press release approach. A draft social media policy was given to all Board members for review and comment.

Parks Committee – Pat Coughlin-Schillo supplied a summary of her meeting with Aaron Cerutti on 8/17/17 regarding Green Trails park evaluations. Michael Olson gave a synopsis of the August Park District Board meeting. Pat Coughlin-Schillo will attend the September Park District Board meeting.

Old Business/New Business – None

Board Member Area Reports – None

Adjournment

Board Motion: There being no further business, Michael Olson motioned to adjourn the meeting, Chris Lotysz seconded. The motion was passed by a unanimous voice vote; the meeting was adjourned at 8:45 pm.

Respectfully submitted,
Susan Quasney, Secretary
Paula Gleason, Recording Secretary